

GREATER SULLIVAN COUNTY PUBLIC HEALTH NETWORK & MEDICAL RESERVE CORPS www.sullivancountynh.gov/publichealth

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Regional Coordination Committee Meeting Thursday August 19, 2010 9:00 – 11:00 am 14 Main Street, Newport NH

MINUTES

In attendance: (17) Jessica McAuliff, PHNC; William Ross, MRC; Rose-Marie Batts, MRC; Donald Ben, NL; Jessie Levine, NL; Pam Drewniak, NLH; Nancy Houghton, MRC; Ellen Brownson, LSRVNA; Wayne Conroy, Newport FD; Carla Skinder, CVHC; Happy Calloway, MRC; Mary Holmes, MRC; Howard Sargent, Sunapee EMD; Barbara Chadwick, Lempster FD; Ted Tillson, Lempster FD; Steven Cunningham, Croydon HO; Peter Chase, Claremont EMD; John Tuthill, Acworth BOS.

The meeting was called to order at 9:00 am.

1. State updates and terminology changes Jessica

Jessica discussed state updates. Public Health “Region” terminology. Does not change what we do. Discussed upcoming WEB EOC changes regarding ESF 8 Desk.

2. September_ National Preparedness Month activities Jessica/ MRC

September is National Preparedness Month. JRM handed out Preparedness Month training materials from Community Health Institute (CHI). 4 MRC members present have completed the Train-The-Trainer to conduct “Personal and Family Preparedness Seminars.” Group decided via consensus that Greater Sullivan County MRC will conduct two seminars throughout the region in September for community members. Possible locations are Sunapee Safety Services, and Claremont Savings Bank Community Room. Potential dates are the third and fourth Wednesday of September, 9/22 and 9/29 at 6:30 – 8:00 pm. Howard Sargent will check on site availability. JRM will call Claremont Savings Bank.

Jessie Levine and Pam Drewniak discussed New London’s recent Community Preparedness Presentation which was well-attended. The NL Presentation included excerpts from different town disciplines, including generator safety, fire safety, road closure instructions, and health matters as well as preparedness kits. Content also included information on what the town’s and region’s roles are for the community members, in an emergency, and outlined the partnerships and level of planning that exists at the municipal and organizational level.

By consensus, group decided that content of our regional sessions needs to include this multidisciplinary perspective as well as outline the regional and municipal roles in an emergency.

MRC members and committee members picked a meeting date of Monday August 30th at 6:30 pm in New London (possibly Back Door Café – JRM will check), to organize the structure of the presentation and merge the New London presentation style with the given State presentation which CHI has completed for us to use.

Other MRC information:

Badges:

JRM discussed/showed new badges.

Trailers:

JRM discussed current process of restocking the trailers and re-packaging all blankets, pillows, linens in space bags and industrial Tupperware bins. Unity trailer has started – not finished. Will schedule additional dates to do this.

For New London trailer, group chose a date to work on this: Wednesday 8/25 at 1:00 pm. The trailer is located at the Town Public Works garage, 186 South Pleasant Street New London. Jessica will send out invitation and seek volunteers. Jessie Levine offered to contact her to request additional volunteer assistance from New London volunteer pool.

3. Public Health Plan updates Jessica/ all

Jessica guided the group through tab-by-tab overview of new plan revisions which include updated section tabs and easier-to-find information, and more charts and reference sheets, with less verbiage.

The Plan updates were well received by group with consensus that the revised plan is moving in a good direction and is shorter.

4. LEOP coordination with PH Plan EMDs/ all

Jessica discussed sections that may need to be referenced in municipalities' ESF 8 sections of their LEOPs such as MOUs, requests for medical volunteers and resources, location of trailers and other procedural material.

Steven Cunningham of Croydon asked for a template that can be used for Croydon. JRM will get him in touch with the new area field rep.

Peter Chase pointed out that the state template does not reference the Public Health regional process or the Regional Public Health Emergency Prep and Resp Plan at all. Peter stated he hoped this will be included in next versions of templates so that the towns understand the relationship and include the necessary information and references for Public Health emergency procedures.

5. Roundtable

6. Review Assignments

Other:

Jessica shared materials, brochures and posters which members should take on way out.

7. Adjourn. The meeting was adjourned at 11:00 am

Respectfully Submitted,

Jessica McAuliff, MPH Public Health Network Coordinator.