

GREATER SULLIVAN COUNTY PUBLIC HEALTH NETWORK & ALL HEALTH HAZARD REGION

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All Health Hazard Regional Coordination Committee Meeting

March 19, 2009 9:00 – 11:00 am
@ Newport Bakery Main Street, Newport NH

MINUTES

PRESENT (13)

Jessica Rosman, Peter Chase, Rob Goold, Patti Henderson, Steven Cunningham, John Tuthill,
Peter Berthiaume, Pamela Drewniak, Don Bent, Amy Cullum, Ellen Brownson, Ed Smith,
Wayne Conroy, Heather Rousseau

The meeting was called to order at
9:00 am.

Introductions (committee).

JR read a thank you card from recent speaking engagement at New London Rotary.

Don Bent handed out the Rotary's latest newsletter, which featured the Public Health Network in a half-page article.

JR and Amy Cullum reported on recent Preparedness Conference in San Diego.

9:10 – 9:40

Medical Reserve Corps Development

- a. JR introduced Rob Goold, Regional MRC Capacity Development Consultant
Rob started with the All Health Hazard Region this March. He is an EMT and currently manages New London Ambulance Service. Previous experience includes work as IT project manager running a small company in Boston. In his new role with Greater Sullivan County, he will take the lead to coordinate recruitment and start up of our new Regional Medical Reserve Corps.
- b. JR discussed off month meetings for MRC and recommended officials to attend – described creation of the MRC Council. Announced meeting date April 16, 2009 9 – 11 am at Commissioner's Office conference room, Newport.

9:40 – 10:00

State Public Health Governance Assessment (Jessica Rosman/ committee). Jessica handed out Governance Assessment handout and introductory letter. Discussed the Region's involvement in this state Assessment process. Asked for input/feedback on a meeting date to host the Assessment. Attendees suggested a Monday, Tuesday or Wednesday evening 6 – 9 pm prior to school breaks April 20th. Location will be determined – suggest a Newport location such as the Bank Conference room (upstairs) or possibly Newport Golf Club. Meal and refreshments will be provided by the PHN.

10:00 – 10:15

Scope of Service FY 2009: Work Plan items not yet complete include scheduling at least one health officer training session in our region. Don Bent and Steven Cunningham stressed checking with Louise at the State first to avoid conflicts with session topics at the annual HO conference.

Budget & Scope of Service FY 2010: JR handed out PHN Scope of Service for FY 2010. Members discussed key points – i.e. item 1.2 on Scope of Service document states to revise the AHHR Plan to be more in line with town LEOP plans, item 1.2.1 discusses broadening the Med Surge plan to include sheltering for special needs populations as well as ACC. Amy Cullum pointed out that a

recommendation in the November POD Drill after action report was to have a laptop computer for POD data entry/ operations. A computer was also recommended for the region to take on an additional part time staff member, intern, or VISTA volunteer in FY 2010. JR asked if municipalities would want to have mileage reimbursement from the PHN for meeting and function attendance. Attendees unanimously decided against this, since most are reimbursed by their organization or municipality, and also to avoid complicated paperwork. Discussed process to draft letter of support for FY 10 RFP and obtain signatures.

10:15 – 10:45

State Updates – State EOC call to dispatch as a drill of Plan Procedures. Members reviewed Call Tree document. Added 3-deep contacts for PHNC position on tree as follows: 1. PHNC Jessica Rosman, 2. Chief Peter Chase, 3, Chief Wayne Conroy. When Dispatch receives call, they will notify the PHNC or 3-deep as designated. JR to amend draft of call tree and deliver to Peter Chase for dispatch training.

A meeting of the Plan Activation Process subcommittee will be scheduled for a date shortly after May 9, 2009 (upon Peter Berthiaume’s recommendation.) JR will send date/time options to members closer to this date.

10:45 – 11:00

Roundtable – Municipal events & news Committee
Claremont: Chief Chase discussed municipal budget hearings and deficit
Claremont: Valley Regional Hospital: Heather Rousseau reported that due to recent construction the Hospital is currently running on generator power. Notified Chief Peter Chase.
New London: Donald Bent noted that the Health Officer budget and EMT budget items were passed.
New London: Peter Berthiaume reported that the DOS Ice Storm debrief brought about a good discussion and was well attended.
New London Hospital: Pam Drewniak announced a Conference at the Mt Sunapee resort, April 24, 25, 26th. There will be workshops on stages of emergency recognition, and on issues related to working with the elderly in a health emergency (topic draws upon Ice Storm events in New London and surrounding).
Croydon: Steven Cunningham noted that their MOUs in place with a local church for sheltering, enabled the town to obtain reimbursement for FEMA for generator use during the Ice Storm.
Newport: Wayne Conroy noted the town is processing paperwork for FEMA reimbursement. Health Officer issues recently reported include overflowing garbage dumpster complaints, with the melting snow.
Charlestown: Chief Smith reported dispatch radio frequency issues currently being resolved. The town did not get the Police Dept building bid – they are planning for use of alternate space. The EMD office will be in the welfare office adjacent to the existing police department building.
Acworth: John Tuthill reported things going smoothly in Acworth.

Review meeting schedule –

[Schedule also posted on website www.sullivancountynh.gov/publichealth > “MEMBER CALENDAR”]

NEXT MEETINGS :

3rd Thursday April 16th: *Off-Month Meeting – Regional Medical Reserve Corps Council (RCC/MRCC)*

3rd Thursday May 21st: Regular Meeting – Region #9 Regional Coordination Committee (RCC)

3rd Thursday June 18th: *Off-Month Meeting– Regional Medical Reserve Corps Council (RCC/MRCC)*

Feedback on use of Newport Bakery meeting space was positive. Members would like to hold future meetings at the Bakery space.

Adjourn: The meeting was adjourned at 10:50 am.

Respectfully Submitted,

Jessica Rosman, PHNC

3/19/2009