



Sullivan County Department of Corrections
103 County Farm Rd
Claremont, NH 03743

Intra-Department Memorandum

From: Lori Keefe

Date: 1/7/10

Subject: CJCC Meeting Minutes

To All committee members

Meeting held at the Commissioners Office, Conference Room in Newport at 11am

1. All present introduced themselves and lunch was served
2. Supt Cunningham presented a 3-D power point of the new building with explanation of the floor plan
3. We are targeting a completion date of early July
4. This week, construction is being done on the male wing and female wings and should be wrapped & heated by end of January. The building is built on slabs. Safety plans are now in place and you must wear a hard hat if touring the site. The retaining wall is being started today. KPMB will be installing the HVAC system for this phase also to gain efficiencies. All heat/air issues will be adjustable from one location by computer.
5. The County received a grant for solar hot water – all domestic hot water for the new building and old.
6. All clean fill from the site work is being used for the firing range.
7. Ms. Coplan and Mr. Warwick presented a power point regarding programming features and explained the hard cell vs therapeutic approach. Broke down the 2 Track theory based upon length of stay
8. All inmates are assessed upon admission to decide what type of programming will be needed – risk factors
9. Criminogenic needs will be documented to determine what leads inmates to commit crimes – if we can capture this element it could lead to a 32% reduction in recidivism
10. Evidence based practices are the core of the program design – have been tested and proven to work
11. UNH will be conducting an independent study on the family dynamics. Sullivan will be the first case study in the State for jails. Average age of a child with a parent incarcerated is 12.
12. Continuum of intervention – from door to door programs are available. We have received great feedback from all agencies that will be involved. Once solidified, the plans will go to the Judges to review for sentencing options.
13. New building will enhance current services by closing the gaps by involving community agencies.
14. Jan Peterson stated that sentencing structures are still an issue. Some things cannot be changed. Can't approach with a one size fits all philosophy (mental health, developmentally disabled..)
15. Correctional staff is buying in to the new methods and will be teaching classes. Their input is important as crisis situations arise on their watch.

16. The CCC will house laundry services for the DOC, Nursing Home and outside agencies. The Laundry Supervisor can grade inmates on their work ethics and report back to the case manager/clinicians.
17. Work release has been an issue with the economic problems in the communities. The rural grant has a job development officer to specifically address this problem
18. This County is unique in its commitment to working together. It is not often that you see so many agencies working together to reach a common goal.
19. The rural grant funds cover 2/10 – 1/11 and will pay for 5 added positions. We are applying for Second Chance funding to take effect when the rural grant funding expires. If not received, we will be asking the county to fund the positions.
20. The mental health piece is still in development stage. We are receiving these grants because our programs make sense and are receiving national recognition. Waiting to hear on the SAMSHA grant, decision to be made on 1/13/10
21. We are requesting a letter of support from the CJCC committee w/ an attached member list. A sample letter was circulated. Commissioner Nelson motioned to have the group approve the letter of support. Sheriff Prozzo seconded. All approved. Commissioner Nelson will sign.
22. We are the first ever to develop programs first and build to suit the program and not overbuild.
23. Mr. Chanis spoke to the solar grant which came through stimulus funds. All communities received money, we had to apply to the State and outline how we would use the money. We will receive installation of 30 -40 solar panels at a cost of 80,000 to 90,000. We will also be receiving lighting upgrades in the Nursing Home.
24. Commissioner Nelson thanked everyone involved in preparing and submitting grants.
25. Next meeting scheduled for March 4 at 11am. This will be a lunch meeting.

Meeting adjourned at 1230.

Respectfully submitted,

Lori J. Keefe