



## INVITATION FOR BID

# ELECTRONIC MEDICAL RECORD

RESPONSES ARE DUE NO LATER THAN  
**November 29, 2019 AT 2:00 PM**  
AND SHALL BE ADDRESSED TO:

Ted J. Purdy, Administrator  
Sullivan County Health Care  
5 Nursing Home Drive  
Unity, NH 03743

[tpurdy@sullivancountynh.gov](mailto:tpurdy@sullivancountynh.gov)

**Project Description:** Sullivan County Health Care seeks bids from well qualified firms to provide Electronic Medical Record software for a 156 bed skilled nursing center. The services/function include but are not limited to:

- Clinical documentation including MDS, assessments, care planning, progress notes, incident reporting, weights and vital signs, quality measures and quality improvement.
- Financial and accounting modules including census management, medical billing and insurance eligibility verification.
- Resident Trust Accounting.
- Integration with software providers for therapy, pharmacy services, physician orders.

**Project Information:** Questions about the Invitation for Bid, can be directed to Ted J. Purdy at 603-542-9511 ext 217 or [tpurdy@sullivancountynh.gov](mailto:tpurdy@sullivancountynh.gov).

### **Bidding Requirements:**

Responses to this Invitation for Bid must include the following information or services:

- Vendor's contact information and name of person with the authority to act on behalf of the vendor.
- Detailed proposed fee outlining the cost all software, including, pricing basis for software modules.
- Cost and training for software transition process. Outline of projected timeframe of transition to new software.
- Hardware requirements.
- Any value-added services provided.
- A proposed agreement is requested as part of the bid.

**Prices:** Prices are to remain in effect for a period of ninety (90) days from submission and are to remain firm once project is awarded to the successful vendor.

**Project Award:** It is anticipated that the Board of Commissioners will award this project during a regular public business meeting generally held the first or third Monday of each month. The following factors will be considered as the basis for award of the bid, with priority to be determined solely by the County:

1. Contractor qualifications, experience, reputation and references
2. Compliance with Invitation for Bid Requirements
3. Demonstration of understanding of requirements
4. Contract/Agreement Cost

Sullivan County reserves the right to accept or reject any bids and to waive any minor bid defects as may be in the County's best interest, and to request additional information from any bidder prior to issuing a notice of award or soliciting new bids. The County reserves the right to award the project as one or more contracts, to reject any and all bids in whole or in part, and to waive any informality or technical defects if, in Sullivan County's sole judgment, the best interest of Sullivan County will be served.

Sincerely,



Ted J. Purdy

Dir. Health Care Services/Administrator